



MINNESOTA HISTORICAL SOCIETY
Manuscript Collections

WALTER F. MONDALE PAPERS

Vice Presidential Office: Administration

An Inventory of the Files of the Administrative Assistant to the President of the Senate

**Access to or use of this collection is currently restricted.
For details, see Administrative Information.**

OVERVIEW OF THE COLLECTION

Creator:	Vice President
Title:	Files of the Administrative Assistant to the President of the Senate
Dates:	1976-1980.
Abstract:	Files of William C. Smith, reflecting his role as liaison between the Vice President and Congress.
Quantity:	7.75 cu. ft. (8 boxes)
Location:	See Detailed Description section for box locations.

SCOPE AND CONTENTS OF THE FILES

Files of William C. Smith, Assistant for Congressional Relations, Office of the Vice President, reflecting his role as liaison between the Vice President and Congress. Many of the materials are photocopies of documents that may be available elsewhere in the President's or Vice President's office files. They include information on Carter Administration policy and legislative priorities, on the role of the Vice President and operation of the Vice Presidential office, on White House and Vice President relations with Congress, on Mondale's interactions with various members of Congress, on his role in urging support of specific legislation, and on a variety of topics of current interest in Congress or to the Carter Administration.

A small subset of files pertains to election procedures as they relate to Congress; to 1980 Presidential debate topics; and to a few miscellaneous campaign matters (1976-1980).

ADMINISTRATIVE INFORMATION

Restrictions:

Access: Until April 15, 2006, access to these files requires written permission.

Use: Until April 15, 2006, quotation or publication beyond the fair use provisions of the copyright law requires written permission.

Preferred Citation:

[Indicate the cited item and folder title here]. Walter F. Mondale Papers: Vice Presidential Office: Files of the Administrative Assistant to the President of the Senate. Minnesota Historical Society.

See the Chicago Manual of Style for additional examples.

Accession Information:

Accession number: 13,631

Processing Information:

The portions of these files that are most germane to the operations of the VP office, Carter Administration legislative and policy initiatives, and the VP's interactions with Congress were processed by Lydia Lucas in January 2006. An appraisal and processing report is available.

Appraisal note: A large percentage of the documents in these files are Xerox copies, sent to Smith as information or action items. Many of them may surface in other files within the Vice President's office. Many files that consisted only of a few clippings, vote tallies, and/or informational items sent to or accumulated by Smith, with no evidence of VP Office action, were disposed of.

DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note the box number and location shown below.

Location	Box	
154.J.8.6F	1	<p>Frank Moore's Weekly Reports, 1977-1980. 9 folders. Smith's copies of weekly legislative reports from Frank Moore, director of the White House Office of Congressional Liaison, to the President. They give status information and commentary on various current and upcoming domestic and foreign policy issues, legislation, and Congressional oversight activities. Incomplete.</p> <p>Stu Eizenstat's Weekly Reports, 1977-1978. 1 folder. Smith's copies of the President's domestic policy staff weekly status reports. Very incomplete.</p> <p>Presidential Agendas: Memos, reports, and analyses regarding Carter Administration policy and legislation initiatives and priorities.</p> <p>Reorganization, November 1976. Memos re scope of Presidential power.</p> <p>Caddell Political Strategy Memo, December 1976. Xerox copy of "Initial Working Paper on Political Strategy," by Patrick H. Caddell, re devising a strategy for the incoming Carter Administration.</p> <p>Presidential Agenda, 1977. Memos and analyses regarding strategy for leadership during the first month of the Carter administration – priorities, decisions, activities, issues, organization.</p> <p>Legislative Agenda, Jan. 3, 1977. Photocopy of a presentation by Stu Eizenstat on potential domestic legislative initiatives for FY 1978.</p> <p>Carter Commitments. Compilation of campaign promises.</p> <p>Reorganization, 1977. Memos and background information on the President's Reorganization Project, to review all major functions of the Federal government and recommend improvements in effectiveness and efficiency.</p> <p>Ford Criticism of Carter, April 1977.</p>

Location	Box	
154.J.8.6F	1	<p>Accomplishments: Carter 6 Months, undated. Accomplishments: Carter First Year, undated. Summary and outline of first-year domestic accomplishments.</p> <p>Legislative Agenda [for 1978]. Lists, notes, and memoranda on an agenda for 1978, and regarding consultations with Congressional leaders.</p> <p>Legislative Priorities [Carter Administration], 1977-1978. Presidential Agenda, undated [1978?]. Memo from VP re priorities for a combined foreign and domestic policy Presidential agenda.</p> <p>Equal Employment Reorganization Plan, Feb. 1978. Memo to President and cover note, President to VP, on a proposed Equal Employment Opportunity Reorganization Plan.</p> <p>Legislative Priorities 1978. Recommendations, priorities, status information.</p> <p>President's Agenda, 1979. Photocopy of briefing book from VP to President, constituting the White House Executive Committee's initial submission on the 1979 agenda. With related memoranda (photocopies).</p>
154.J.8.7B	2	<p>Chronological File, December 1976-January 1981. 10 folders. Smith's copies of correspondence, memoranda, and reports to or from both himself and Vice President Mondale, regarding meetings, issues, VP activities, requests from Congress members, and other interactions with Congress. They offer a running picture of Congressional liaison activities. In reverse chronological order.</p> <p>Vice Presidential Office: Files on the role and functions of the Vice President, procedures and policies for the operation of the Vice Presidential office, and miscellaneous information on office expenditures.</p> <p>VP Bibliography, Sept. 1976. Annotated bibliography on "The Vice Presidency and the Vice Presidents," by Joseph Cantor (LC Congressional Research Service). Ribbon copy, and 2 Xerox copies with covers</p>

Location	Box	
154.J.8.7B	2	<p>Transition Act—GSA, October 1976. Copy of the Presidential Transition Act and amendments, and memo (Smith to Dick Moe) regarding procedures.</p> <p>VP Role and Functions, 1976-1977. Assessments of VP's role in Congress and in the Carter administration; descriptions/analyses of the Presidential Transition Act of 1963 and of VP staffing, by Robert B. Barnett; components of the VP's Senate office.</p> <p>Executive Committee, WH-VP, [undated]. Copy of memo from VP re the formation of a White House Executive Committee, to be chaired by the VP.</p> <p>1979 Memos and Follow-ups. Regarding role of VP in the Senate and in the Carter Administration.</p> <p>VP – Six-month Assessment[s], 1977. Assessments of operations of VP office; recommendations for next 6 months; meetings with foreigners; use of VP's time.</p> <p>VP Yearly Assessment, 1978. VP Schedule Analyses, 1977-1980. Tabulations of the use of the Vice President's time. (More are with the files of the Counsel and Deputy Chief of Staff.)</p> <p>Office Procedures, 1976-1978. Memoranda regarding various VP Office procedures and policies.</p> <p>Berman's Staff Directives, 1977-1979. Regarding VP Office procedures and rules.</p> <p>Gifts – VP, 1977. Memos regarding handling of foreign gifts.</p> <p>Ethics Code and VP, 1977. Text of S.555, "Public Officials Integrity Act of 1977," and memos regarding it.</p> <p>Hatch Act, 1977. Memos and miscellany re application of the Hatch Act to employees of the Vice President.</p> <p>VP – EOB, undated. Organization and assignments of issues staff.</p> <p>Johnson Memo. Handwritten notes on Jim Johnson's role in VP office.</p>

Location	Box	
154.J.8.7B	2	Appointment Procedures, 1977. Re offices that can be filled by Presidential appointment. Sergeant at Arms. Office matters and equipment issuances. Alterations to S-212. Construction/installation drawings of alterations to the VP's office in the Capitol building. Disbursing and Miscellaneous, 1977-1979. Mainly regarding staff payroll and salary matters. VP Salary and Allowances [Expense Account], 1977-1980. Entertainment Supplemental, 1977. Supplemental appropriation request for official entertainment at VP residence.
154.J.8.8F	3	Secret Service Protection, Nov. 1980. Request and resolution to extend Secret Service protection to VP for 6 months after leaving office. Restaurant Bills, 1977-1980. 4 folders. Senate Restaurant expenditures by VP staff and visitors. Miscellaneous Memos – White House, 1977-1978. Very miscellaneous assortment of issues and questions.
154.J.8.8F	3	Relations with Congress: Files regarding plans for White House and Vice President relationships with Congress, meetings regarding policy and legislative strategy, social functions hosted by the VP, and miscellaneous issues, legislation, and requests from Congress members. VP Inauguration—Senate Ceremony, January 1976 [i.e., 1977]. Presiding—1 st Session after Inauguration, January 1977. Memos, remarks. Procedural File. Notes on procedures and proper wording for various Senate actions.

Location	Box	
154.J.8.8F	3	<p>White House Legislative Liaison, 1976-1978. Includes recommendations from Bill Smith and Dick Moe (Dec. 1976); memorandum from Graham Mathews on his experience as a legislative liaison (Dec. 1976); memos on the functions of the White House Congressional relations staff (March 1977); agendas for 1977 liaison staff meetings; memo (ribbon copy), Smith to VP, re Richard Harden's memo on "Cabinet support for Congressional liaison" (Jan. 6, 1978); request to VP from Frank Moore to attend a meeting and praise the staff (July 1978).</p> <p>Les Francis' Meetings and Legislative Assignments, 1977. Memos and notes on White House Congressional Liaison staff meetings re miscellaneous policy and legislative strategy matters; and lists of issues assigned to various staff teams.</p> <p>WFM Congressional Relations Plans, 1976-1977. Notes and memos re plans for VP Congressional relations meetings and activities.</p> <p>Monday Lunch Topics Scheduling Initiatives, 1977. Various Congressional relations activities.</p> <p>Leadership Breakfasts, 1977-1979. 2 folders. Notes, memos, agendas re VP attendance at Congressional leadership breakfasts.</p> <p>Byrd Breakfasts, Feb. and Oct. 1977. Memos re Mondale breakfasts with Senator Robert Byrd, including Mondale's report on the Feb. breakfast to President Carter and talking points for the Oct. breakfast.</p> <p>Congressional Meetings/VP Residence Functions, 1977-1979. Foreign Policy Consultations, 1977. Schedules and topics for VP foreign policy consultations with Senators.</p> <p>Byrd Luncheon, 12-21-77. Memo re VP consultation with Senator Byrd and Speaker Tip O'Neil on 1978 agenda.</p> <p>Byrd Dinner, July 11, 1979. A dinner hosted by the VP in Senator Byrd's honor.</p> <p>President-Congress Meetings, 1977. Memos and lists.</p>

Location	Box	
154.J.8.8F	3	<p>Appropriations Bills. Mainly a Frank Moore memo (June 12, 1978), "Strategy of Various Appropriations Bills and Other Troublesome Legislation."</p> <p>Gail's Reports, June-July 1978. Weekly issues/speech status reports for the VP.</p> <p>House Committee Assignments, 96th Congress. Includes "Outlook" comments on each committee. Author unknown.</p> <p>Les's Computer Ratings. Memo, "Analysis of Support for the Administration in the House of Representatives," 5-5-1978.</p> <p>Veto Prospects, 1978. Memos re bills that are possible candidates for a presidential veto.</p> <p>USIA Interview, March 1977. Smith to VP: Talking points for a Mondale interview on White House-Congressional relations.</p> <p>Joe Kraft Interview, 7/27/78. Talking points for a Mondale interview discussing changes in Congress.</p> <p>[Miscellaneous Congressional Relations], 1977-1979. 3 folders. A variety of letters and memoranda regarding issues, legislation, requests from Congress members, appointments, and the like. This is an artificial file, compiled in 2006 from a number of small files that contained only one or two items, most of which appeared to involve the VP only peripherally.</p> <p>Miscellaneous Memos, Letters, 1977-1980. Bill Smith's miscellaneous correspondence.</p>

Location **Box**
154.J.8.8F 3

Subjects and Issues:

Many of these files comprise memoranda and sometimes background information on issues of interest to the Carter Administration, often in connection with the Vice President's role in phoning and meeting with Congress members in support of legislation.

AFL-CIO Seminar, May 1979.

Labor lobbying seminar.

Agee Amendment, 1980.

Memo and background re oversight of intelligence activities.

Aid Legislation, May 1977.

Memoranda re Congressional action on aid to Africa.

Airline Regulatory Reform [proposed bill].

Amnesty – Military Discharge, Dec. 1976-March 1977. 2 folders.

Notes and memos re a Carter-Mondale campaign commitment to issue a blanket pardon to those who had violated Selective Service laws during the Vietnam War era. Includes 1 folder of Dept. of Defense background information.

AWACS, 1977-1978.

Memos and notes re proposed sale to Iran, and re NATO AWACS program.

B-1 [bomber], 1977-1978.

Notes and memos re recission legislation.

Bentsen Intelligence Disclosure Bill, 1980.

Testimony and miscellany re House hearings concerning unauthorized disclosure of names of undercover intelligence agents.

Black Leadership Project, Sept. 1977.

Congressional Black caucus.

FY1980 Budget – WFM Project.

Memo and miscellany.

California Delegation.

March 1977 meeting re drought projects.

Canadian Fisheries Treaty, 1980.

Memo and background re meeting with Senators.

China, 1979.

Agenda and background materials for a China/Taiwan Legislative Task Force meeting.

Location	Box	
154.J.8.9B	4	Civil Service Reform, 1978. Talking points and background for VP meetings and phone calls.
		Clinch River, 1977-1978. Talking points for phone calls re Clinch River breeder reactor (1977); memos and news releases regarding a compromise on the Administration's breeder reactor program (1978).
		Cloture – Campaign Finance, July 1977. Notes and roll call vote.
		Congressional Aircraft Travel, 1976-1979. Memoranda re Congressional use of military aircraft.
		Congressional Service Information System. Draft of memo.
		Constitutional Convention, 1979. Analysis by Larry Tribe (Harvard U.) of issues raised by a potential “balanced budget” Constitutional convention, with related clippings.
		Consumer Act, June 1977. Request, with background information, for VP assistance in support of the Consumer Protection Act.
		Crime – White House Conference Proposal, [1977]. Proposal for a President's White House Conference on Crime Resistance, with related clipping.
		Dave Hackett, March 1977. Memo on reorganization of federal government based on comprehensive community planning.
		Defense Authorization Veto, August 1978. Call lists, notes, talking points.
		Disaster Relief Act – Burdick Letter, 1980. Exchange of memos re President's powers under the Disaster Relief Act.
		District of Columbia, March 1977. Memo and background on DC issues.
		DC Prosecutor Transfer, 1978. Copies of VP memos to President re transfer of prosecutorial functions from U.S. Attorney's office to D.C. government.
		District of Columbia Voter Representation, 1978. Memos and notes re VP contacts in support.

Location	Box	
154.J.8.9B	4	<p>Dole Amendment – Foreign Aid, Aug. 1977. Memos re VP calls to Congress members to oppose it.</p> <p>Double Dippers, 1977-1978. Memos re retired military “double dippers” on Senate payroll.</p> <p>Drought Legislation, March 1977. ESAP & ESEA Parochial School Aid. Memo re Carter Administration proposals.</p> <p>ERDA Authorization Bill, undated. Memo and notes re a possible veto.</p> <p>Economic Stimulus Legislation, 1977. Background, memos, vote counts.</p> <p>Education – Private School Initiatives, 1980. Education – Boyer’s Report to Mondale, 1979. Commissioner of Education report and speech, and 2 memos re Carter Administration educational accomplishments.</p> <p>Education Department Personnel, 1979. Status report to WFM on recruitment.</p> <p>[Education]: Dick Boone – Milliken Report. “A Report on Cities in Schools,” Sept. 27, 1978, by Judy Austermilller.</p> <p>Energy, 1977. Background on the President’s energy program.</p> <p>Energy Conference Effort. Congressional strategies to advance a national energy plan.</p> <p>Energy Omnibus Bill. Congressional strategy.</p> <p>Energy Legislation, 1979. Briefing materials.</p> <p>Equal Rights Amendment, July 1978. Notes/memos re Mondale’s support.</p> <p>FBI Director, Feb. 1977. Memo, Smith to VP.</p> <p>Foreign Aid Bill, 1978. Request from Frank Moore for VP calls to Congress members.</p> <p>Fort Dix, 1979. Discussions of potential closure of this Army training center.</p>

Location	Box	
154.J.8.9B	4	<p>Greek-Turkey Arms Embargo, April 1978. Notes on supporters; statement from Congress members.</p> <p>Hospital Cost Containment, 1978. Briefing materials for VP phone calls.</p> <p>House Democratic Caucus. Transcripts of caucus hearings of March 16 and July 20, 1977; memo re talking points</p> <p>Humphrey – Hawkins [Bill], 1977-1978. Memos, notes, talking points.</p> <p>Humphrey Institute Bill Signing, April 1978.</p> <p>Humphrey Scholarships, 1978. Proposals to establish a HHH scholarship for foreign students.</p> <p>Human Rights, March 1977. Memo re application of the Harkin Amendment to countries seeking loans.</p> <p>Intelligence Charters, 1977-1980. Memoranda regarding reporting, prior notice, FOIA, and other issues concerned in communication of information about intelligence activities and plans.</p> <p>Justice Dept. Litigation (Tony Lewis article – Moe), Feb. 1978. Memo to Dick Moe from Justice Dept. re pending litigation.</p> <p>Kansas City Star Trip, 1980. Background/talking points. Includes intelligence oversight, Agee agreement.</p> <p>Labor Intensive Public Works, Aug. 1978. Talking points for VP call to Senator Muskie.</p> <p>Labor Law Reform – Key Issues, 1980. Memos and background for VP calls or meetings.</p> <p>Legal Services Corporation, January 1977. Budget request and memos.</p> <p>Lobby Law Reform, July 1978. Talking points for VP phone calls.</p> <p>Marston Affair, Feb. 1978. President's orchestrating of the firing of David W. Marston as U.S. Attorney for Eastern Pennsylvania.</p> <p>Mid-East, 1977. Solicitations of support for President's Mid-east peace proposals.</p>

Location	Box	
154.J.8.10F	5	<p>Panama Treaties, 1977-1978. 10 folders Memoranda, notes, background materials, copies of Senators' remarks, Congressional Record debate proceedings, newspaper clippings, and miscellany relating to the Senate's consideration of a new "Treaty Concerning the Permanent Neutrality and Operation of the Panama Canal," and the Carter Administration's efforts to garner support in the Senate for its passage.</p> <p>Briefing Book. Senate Procedure. White House Memos. Amendments. Debate. Head Count. Drug Allegation. Alleged involvement of Panamanian government officials in narcotics trafficking.</p> <p>Armed Services Report. Senate Re[port No. 95-633, on the defense, maintenance, and operation of the Panama Canal.</p> <p>Press. Inactive Notes.</p> <p>Public Works Appropriations Veto, Sept.-Oct. 1978. Memos and background materials for VP calls; especially re water projects.</p> <p>Rhodesian Embargo, July 1978. Notes and talking points for VP calls.</p> <p>Rizzo Youth Program, 1977-1978. Letters soliciting the Vice President's support.</p> <p>Russia Trip, Nov 1978 Request to WFM from Abraham Ribicoff for assistance in getting a Defense Dept. airplane.</p>

Location	Box	
154.J.8.10F	5	<p>SALT II, 1979. 6 folders.</p> <p>Strategy and background memoranda, talking points, head counts of Senate supporters, news clippings, and miscellany regarding Carter Administration efforts to obtain Senate ratification of a new Strategic Arms Limitation Treaty with the Soviet Union. A number of memos pertain to Vice President Mondale's role in this endeavor.</p> <p>Talking Points; Q & As. Memos to the President. Memos to the Vice President. Headcounts/Positions/Comments. News Articles. Inactive Notes.</p> <p>Saratoga II – Forestal, 1980 Proposed industrial reassignment of the U.S. carrier Forestal.</p> <p>Scranton – EDA Grant, 1977. Status information re an industrial park project in Pennsylvania.</p> <p>Senate Democratic Caucus, March 1977. Democratic Conference minutes (March 9); talking points and notes.</p> <p>Senate Ethics Code, March 1977. Bill, report, memo.</p> <p>Social Services Claims Bill, Oct. 1977. Memorandum and background.</p> <p>Social Security Financing Bill, Nov. 1977. Bill analysis; notes on supporters.</p> <p>Stevenson Committee, 1976-1977. Bills and memos regarding reorganization of the Senate committee system.</p> <p>Supplemental Fiscal Assistance, August 1978. Talking points for VP phone calls.</p>

Location	Box	
154.J.9.1B	6	<p>Tax Reform Bill, Sept. 1977. Memos and notes re postponement of President's tax reform message.</p> <p>Treaties vs. Executive Agreements, 1976-1977. Memos and background, partly in context of SALT agreements.</p> <p>Tuition Tax Credits, 1978. Talking points for VP phone calls.</p> <p>UN University, 1978. Background and talking points for VP calls or meetings.</p> <p>Vermont – EDA Problem. Notes/memos re public works fund allocations.</p> <p>Warnke Nomination, February 1977. 2 folders. Memos, correspondence, notes, clippings, and counts of supporters and opponents re Carter's nomination of Paul Warnke to be director of the Arms Control and Disarmament Agency.</p> <p>Water Projects, 1977. Memos, notes, background regarding funding.</p> <p>West Front Extension, 1976-1979. Proposals for repair and renovation of the West Central Front of the U.S. Capitol building. Mondale was chairman of the Commission on the West Central Front of the Capitol.</p> <p>White House Authorization Bill, 1978. Regarding appointment and pay of White House employees, especially to meet unanticipated needs.</p> <p>Inactive Documents and Correspondence, 1977-1978. (Miscellany)</p>

Location
154.J.9.1B

Box
6

Campaigns and Elections:

Joint Sessions, 1976-1981.

Includes procedures for joint sessions of Congress;
procedures in election of President and Vice
President/counting of electoral votes.

Congressional Election of President and Vice President.

Background information on potential election of a President
by the House of Representatives.

Direct Election, 1977-1979.

Background miscellany re direct popular election of the
President and VP.

Election Reform., January-March 1977.

Election reform messages and bills; memos.

Public Financing of Congressional Elections, May 1977.

Memo from Larry Oliver on May 5 Rules Committee
hearings.

1976 Election Press.

News clippings.

1976 Campaign – Miscellany.

Includes a staff directory; memos re scheduling and advance
procedures, and fundraising; and the National Democratic
Platform.

1978 Senate Races.

A few strategy memos.

1980 Senate Elections, 1979-1980.

Memos and notes on the status of Senate races.

1980 Senate Endorsements [of Mondale].

Kennedy and Health Insurance, 1976-1980.

Memos and background re Ted Kennedy's record on
national health insurance and on the Carter health insurance
plan.

Location	Box	
154.J.9.1B	6	<p>Debate, 1980. 12 folders.</p> <p>Mondale Debate Preparation Group planning/strategy notes and memoranda, and issue papers.</p> <p>Memos to Group. Memos to VP. Debate Strategy and Tactics. Debate Current [notes]. Major Carter Accomplishments. Reagan Current Positions. Anderson Platform [John B. Anderson and Patrick Lucey]. Lucy [e.g., Patrick Lucey]. Questions and Answers. The questions most likely to be asked of Carter, Reagan, Anderson.</p> <p>Calamaro Papers. Issue paper on justice.</p> <p>Cutler Papers. Issue papers on energy and the environment.</p> <p>Farmer Papers. Issue papers on economic and tax policies and labor.</p> <p>Debate Issues Guide, 1980. 1 packet, string-bound. A compilation of quotes by Ronald Reagan, and from the media by or about Reagan, with Debate Team commentary, on a number of topics: Aging, Agriculture, Arts, Blacks, Cities, Consumers, Defense, Economy, Education, Energy, Environment, Family, Foreign Policy, Government Ethics, Handicapped, Health, Hispanics, Housing, Labor, Law and Order, Religion, Social Issues, Women, Youth. A table of contents at the front of the packet lists sub-topics.</p> <p>Debate Issues, 1980. 1 folder. Primarily summaries of Carter Administration accomplishments, sometimes with contrasting summaries of Reagan's positions, on various issues: Arts, Civil Rights, Consumers, Energy, Environment, Human Rights, Human Needs, Justice, Managing the Federal Government, Science and Technology, State and Local Government, Transportation. Consolidated from formerly separate folders.</p>

Location	Box	
154.J.9.2F	7	<p>Frankford Arsenal, 1977-1978. 20 folders (0.8 cu. ft.) Files regarding military base realignments in the United States in general, and particularly the closing of the Frankford Arsenal in Philadelphia. This group of files has not been inspected in detail or organized.</p> <p>Frankford Arsenal Memoranda. Pennsylvania Defense Closings. Frankford Arsenal: Background Materials. The Frankford Arsenal [more background materials]. Frankford Arsenal: Action Pending. EDA. [Economic Development Administration activities in Philadelphia].</p> <p>Economic Adjustment Committee. Mainly regarding assistance to employees displaced by the Frankford Arsenal closing.</p> <p>Northeast Defense Installations. WFM Memos – Key Documents. Historic Designation. Potential nomination of the Frankford Arsenal to the National Register of Historic Places.</p> <p>Letters to President. NIOSH. A City of Philadelphia proposal for a site (Frankford Arsenal or perhaps other) for a new research facility for the National Institute of Occupational Safety and Health.</p> <p>Eizenstat Meeting [with Philadelphia-area Congressional delegation]. Cameron Station. Proposed move of two Defense Dept. agencies (Defense Fuel Supply Center and Defense Documentation Center) from Alexandria's Cameron Station, perhaps to the Frankford Arsenal.</p> <p>Defense Contract Administration Facility. Letters re its possible relocation to the Frankford Arsenal.</p> <p>Key Documents. Inactive Notes, etc. Congress File. Armaments Development Center Proposal. 1 expansion folder. Proposal by City of Philadelphia for re-use of the arsenal.</p> <p>Press.</p>

Location	Box	
154.J.9.3B	8	<p>Saratoga, 1978-1979. 11 folders. Files regarding U.S. Navy Department plans to overhaul the USS Saratoga and three other Forrestal-class aircraft carriers as part of its Service Life Extension Program (SLEP), and debate over where the work on the Saratoga, the first of the scheduled overhauls, should be done (Philadelphia or Newport News). This group of files has not been inspected in detail or organized.</p> <p>Saratoga: Senate Debate. Saratoga: Talking Points. Saratoga: Notes. Saratoga: Memos to VP and President. Saratoga: Byrd Amendment. Saratoga: GAO Report. Saratoga: Navy Case. Saratoga: Philadelphia Case. Saratoga: Newport News Case. Saratoga: Congressional Hearings. Saratoga: Philadelphia Announcement.</p>

Location	Box	
154.J.9.3B	8	<p>Billy Carter, 1980. 36 folders. Smith's background files on the relationship between President Carter's brother Billy and the Government of Libya, and the Carter Administration's response. Eventually these files should be reappraised, since the Carter Library presumably holds the record set of documentation on this topic.</p> <p>Billy Carter. Press coverage and House of Representatives resolution.</p> <p>President's Press Conference [transcript]. President's Qs and As [transcript?]. Mondale Memos. New York Times Indexes. Congressional Record Tearsheets. Copies of news media articles: July 15, 1980 July 16, 1980 July 17, 1980 July 18, 1980 July 19, 1980 July 20, 1980 July 21, 1980 July 22, 1980 July 23, 1980</p>

Location	Box	
154.J.9.3B	8	Copies of news media articles (cont): July 24, 1980 July 25, 1980 July 26, 1980 July 27, 1980 July 28, 1980 July 29, 1980 July 30, 1980 July 31, 1980 August 1, 1980 August 2, 1980 August 3, 1980 August 4, 1980 August 5, 1980 August 6, 1980 August 7, 1980 August 8, 1980 August 9, 1980 August 14, 1980 August 17, 1980 August 18, 1980 August 19, 1980